

MENDHAM PARISH COUNCIL

Meeting Date: 15th November 2021

Venue: Mendham Primary School & Virtual meeting via Zoom

Time: 7.00pm

Committee Members	Role	Present/Absent
Dennis Pye	Chair	ABSENT
Thelma Brown	Vice Chair	✓
Kathy Farrar		Zoom
Jimmy Kent		Joined 7.20
Richard Mattocks		Joined 7.30
Sally Mckinnon		✓
Clare Rix		ABSENT
Mark Shortt		✓
Yvonne Lidgate		✓

In attendance: Lavinia Hadingham, Peter Gould – Apologies received from both

Clerk: Liz Frere-Smith

ITEM	AGENDA POINT	ACTION
1.	Public Forum & Reports from Councillors Shelia Preston presented the Council with a letter which highlighted concern over the erosion of the bank opposite her property on Withersdale Road. Discussion followed regarding the ownership of the piece of land LH correspondence had previously been circulated and questions and comments were invited. PG report had been circulated and comments invited.	EFS to circulate letter. EFS to contact Suffolk Highways with regard to installation of kerbs stones and white lines that have been worn away. EFS to check ownership of land.
2.	Welcome and Apologies Vice Chair welcomed all attendees, 1 member attended virtually, DP and CR absence accepted.	DP & CR apologies received
3.	Declarations of interest and any dispensations allowed None declared	
4.	Minutes of previous meeting Agreed as accurate and correct.	
5.	Matters arising not covered by the agenda None that wouldn't be addressed	
6.	Chairman's Report Ongoing construction work within the village was still causing problems with the school road sign facing the incorrect way and an increase in speeding past this area. The road markings had been reinstated.	RM to ask Mr MacDaniel to correct the sign direction.

	<p>There was much conversation regarding the felling of the large tree at The Old Parsonage. Some of the committee were concerned about the safety aspect of the tree and others were more concerned with the removal of a substantial tree in the village.</p> <p>A resident suggested the covering of a drain cover with a grid to prevent the drains being blocked again with leaves but were informed that the drain cover belonged to Highways and were instructed not to do anything preventative.</p>	
7.	<p>Finances</p> <p>EFS confirmed a further receipt of CIL funding of £3929.99 and permission for the following expenditure</p> <ul style="list-style-type: none"> • £100 admin • £552.30 Salary • £138 HMRC • £10 School room hire • £100 Website • £15 Domain name • £22 SALC payroll • £500 Mendham PCC • £500 Withersdale PCC • £200 Harleston Town Council • £2700 Village Hall • £218.40 Insurance • £38 Royal British Legion <p>Clerk requested that invoices for the road signs were sent through to confirm the expenditure and balance remaining.</p> <p>Donation for Over 60's club was discussed and an increase on pre-covid contributions was requested and agreed. The agreed payment for 2021 was £150. Confirmation is required if this increase is permanent or temporary for this year only.</p>	<p>SM to send invoice to clerk for payment.</p>
8.	<p>Planning</p> <p>No current planning applications in place, decision notices received and sent to members.</p>	
9.	<p>Update on Speeding signs</p> <p>Speeding signs now in place and data is coming through. Some success in slowing the speed but also highlighting how fast some traffic enters and leaves the village especially at night where the top speed was 104mph. JK said that he thought the post was too close to the highway and was at risk of being hit by larger agricultural vehicles.</p>	<p>SM to contact Suffolk Highways to discuss post placement.</p>

<p>10</p>	<p>Update of village parking</p> <p>RM had sent documentation through but as yet it hadn't been shared with the members. It was suggested that a subcommittee was created to address the parking issue that had been ongoing for some time. RM suggested that representatives from all areas of the community were invited to take part in finding a solution to this problem.</p> <p>School are keen to participate in any discussions and will be sent the options for comment prior to the subcommittee being formed.</p> <p>The following were suggested as participants</p> <ul style="list-style-type: none"> • Village member • PC member • Road Safety officer • Mid Suffolk Council • Church • School • Community Council • Local Business <p>Once school had time to comment a notice would go on the board to invite interested parties to form part of the group.</p>	<p>EFS to send through suggested solutions to members and to the School for comment.</p> <p>Item to stay on agenda for following meeting</p>
<p>11</p>	<p>Succession planning</p> <p>TB confirmed that she didn't want to stand as chair and was planning to leave her role from May.</p> <p>The following members confirmed that they would remain on the committee</p> <ul style="list-style-type: none"> • JK • MS • RM • YL • KF – virtual attendance was her only option due to ongoing chemotherapy • DP step down as chair but remain as member • CR – absent so unable to comment <p>RM suggested that a segregation of roles would make it easier for the Chair to manage the role with the responsibility being diluted with the following areas being shared</p> <ul style="list-style-type: none"> • Finance • Planning • Footpaths • Speed • Car parks • Village Hall 	<p>EFS to check with SALC regarding absence of chair</p> <p>Discuss again at next meeting.</p>

	RM to send through list of suggested areas for members to comment further at next meeting.	
12	Correspondence EFS confirmed that any correspondence had been forwarded to the members	
13	Any Other Business TB raised query regarding the electric recharge point and would look into the possibility of a green grant to fund the installation. EFS to complete the neighbourhood watch survey YL to complete the lorry survey on behalf of the villages and to include both villages.	
14	Next meeting planned for 17 th January 2022 Mendham Primary School 7.00pm	

The meeting closed at: 19.55pm

Signed by Chair: *Dennis Pye*

Date: 28th February 2022