

# MENDHAM PARISH COUNCIL

Meeting Date: 12<sup>th</sup> April 2021

Venue: Virtual meeting via Zoom

Time: 7.00pm

Committee Members	Role	Present/Absent
Dennis Pye	Chair	✓
Thelma Brown	Vice Chair	✓
Kathy Farrar		✓
Jimmy Kent		✓
Richard Mattocks		Apologies
Sally Mckinnon		✓
Clare Rix		✓
Mark Shortt		✓

In attendance:

Clerk: Liz Frere-Smith

ITEM	AGENDA POINT	ACTION
1.	Public Forum & Reports from Councillors – EFS hosted public forum which was attended by L Norris and D Burn to discuss some of the broader and more general aspects of the planning application of Wakelyns farm. LN to attend the full meeting, DB requested if the meeting could possibly be recorded as he was unable to attend in person.	
2.	Welcome and Apologies – Apologies from RM	
3.	Declarations of interest and any dispensations allowed – None	
4.	Minutes of previous meeting – Agreed as accurate and correct. It was requested that the minutes were resent with the agenda so they could be easily located.	
5.	Matters arising not covered by the agenda – DP requested that the planning application be moved up the agenda, no objections were made. <ul style="list-style-type: none"> <li>• Salt Bins – TB had located 2 within the villages and it was agreed that a 3<sup>rd</sup> bin in Mendham possibly outside the pub would be helpful. MS would be happy to spread the salt next winter. EFS to get updated quotes on sizes of smaller bins.</li> <li>• Tree work – complete and invoice paid.</li> </ul>	

	<ul style="list-style-type: none"> <li>• Sand at village Withersdale Cross road was now part of an official complaint submitted both by GMcgregor and DP. Complaint had been submitted but no further correspondence received and no action to remove the sand had been undertaken either.</li> </ul>	
6.	<p>Finances</p> <ul style="list-style-type: none"> <li>• Cheques agreed to be paid</li> <li>• DRAFT reserve figure accepted and would be useful to agree spend on speeding signage</li> <li>• Code of conduct – an updated version had been received by the clerk from SALC. The document would be distributed to members as a refresher document and accepted/ commented if necessary next meeting.</li> </ul>	EFS to distribute code of conduct
7.	<p>Member Vacancy – 2 statements of interest had been received the details of which had been passed on to the members. DP suggested that he would like the vote to be confidential and members to email their preference to the clerk who would collate the votes and inform of the outcome by 9pm 12<sup>th</sup> April.</p> <p>Outcome of vote L Aylett – 2 votes Y Lidgate 5 votes 1 member not present to vote (RM)</p>	Clerk to inform members of outcome of votes, thank applicants for their interest and inform successful nominee.
8.	<p>Meetings format – SALC had sent notification that virtual meetings cannot happen after 7<sup>th</sup> May therefore physical meetings needed to be discussed. This would be troublesome until after the 17<sup>th</sup> May when public buildings could re-open.</p> <p>EFS to seek clarification from SALC that the AGM could be held virtually prior to this date, either the 3<sup>rd</sup>/4<sup>th</sup> or 5<sup>th</sup> of May would be appropriate.</p>	
9.	<p>Planning</p> <ul style="list-style-type: none"> <li>• Decision notice received – no comments</li> <li>• Planning application – DP gave a brief summary of his knowledge of Wakelyns farm history and the current complicated planning application. Due to the extension of the closing date he suggested that a site visit would now be possible if members were in agreement as the detail on some of the documents was vague and unclear. TB said she was happy to accept what Metfield PC had stated as their summary was comprehensive. JK and SM would like to attend a</li> </ul>	DP to co-ordinate site meeting Wakelyns Farm.

	<p>site visit and it was agreed that this was the most appropriate course of action. DP informed L Norris that he would keep her informed of the next meeting to discuss the outcome of the site visit and she would be welcome to attend. DP would co-ordinate the site visit with the owner and the other members who would like to attend.</p>	
10	<p>Speeding signs update – £1000 was offered by L Hadingham from her locality budget towards the signage. The remains of the costs to be taken from the reserves and once a new councillor was in place he/she would be approached for another contribution towards this cost.</p> <p>SM gave a brief summary of expected costs and these were between £2500 - £3000. More detail on exact costs would be submitted prior to the next meeting where a decision of supplier could be made.</p>	
11	<p>Correspondence – All correspondence distributed to members as received</p>	
12	<p>Any Other Business – None</p>	
13	<p>Date of meeting TBC following confirmation of AGM dates</p>	

The meeting closed at:

Signed by Chair: *Dennis Pye*

Date: 4<sup>th</sup> May 2021

# MENDHAM PARISH COUNCIL

## Action Summary

Meeting Date: 12<sup>th</sup> April

Date	Agenda Item	Action Point	Action By	Date Completed
12/04/2021	5	Quotes for bins	EFS	
12/04/2021	6	Code of Conduct distribution to members	EFS	
12/04/2021	7	Members to email clerk with their vote of new members	Members to email by 9.00 pm EFS to collate the votes and inform of outcome	12/04/2021
12/04/2021	9	DP to co-ordinate site meeting Wakelyns Farm.	DP	19/04/2021
12/04/2021	10	Speeding sign quotes	SM to collate information and send to clerk for distribution	