

MENDHAM PARISH COUNCIL

Meeting Date: 7th December 2020

Venue: Virtual meeting via Zoom

Time: 6.30pm

Committee Members	Role	Present/Absent
Dennis Pye	Chair	✓
Thelma Brown	Vice Chair	✓
Kathy Farrar		✓
Jimmy Kent		✓
Richard Mattocks		✓
Sally Mckinnon		✓
Clare Rix		✓
Mark Shortt		Absent

In attendance:

Clerk: Liz Frere-Smith

ITEM	AGENDA POINT	ACTION
1.	Public Forum & Reports from Councillors – Virtual Public forum held prior to the main meeting, no attendees other than clerk. No reports received.	
2.	Welcome and Apologies Apologies received from MS	
3.	Declarations of interest and any dispensations allowed RM declared interest in planning application KF declared interest in planning application	
4.	Minutes of previous meeting – agreed as correct after correction of apology received	
5.	Matters arising not covered by the agenda – All covered within the agenda	
6.	Finances – EFS presented the 1 st draft budget for year 21/22 for discussion. General discussion followed with regard to the donations that were in the current year's budget that had not yet been written. In order to retain some reserves balance it may be necessary to reduce the donations from this year's spend. Further work to be completed on the budget. Details of written cheques was given and agreed by the members.	EFS to write cheques as prescribed in the current budget. RM to confirm the amounts as per the previous minutes.

7.	Vacancy for a member – SK resigned leaving a vacancy within the council. It is the preferred option that the member is a Withersdale resident to provide a balanced council. EFS to approach Mid Suffolk Electoral officer to discuss procedure. DP had a suitable candidate that may be discussed following clerks contact with SALC.	EFS to discuss options with Mid Suffolk Electoral officer
8.	Planning – 2 planning applications had been received but their closing dates had now been closed. 2x Pecuniary interest declared by councillors. No objection to plans. DP met with regard to a change in planning at Buena Vista that is likely to be received at some point, we will await the plans and then discuss the outcome.	
9.	Flooding – the issue of flooding in the village is still ongoing. Draft letter approved and requested to be sent.	EFS to send letter
10	Carpark trees – RM due to meet tree surgeon later in the month to address the work that needs completing. JK offered the off cuts to be removed to him if necessary.	RM to report completion of work
11	Any Other Business – JK raised the issue of speeding within the village of Withersdale as he had received a complaint. The cost of machines would be re-investigated as hopefully the cost would not be as prohibitive.	
12	Date of next meetings: <ul style="list-style-type: none"> • 4th January 2021 • 1st February 2021 • 1st March 2021 • 5th April 2021 • 3rd May – Provisional date • 7th June – Provisional date • 5th July – Provisional date 	

The meeting closed at: 7.40

Signed by Chair: *Dennis Pye*

Date: 4th January 2021

MENDHAM PARISH COUNCIL

Action Summary

Meeting Date: 7th December 2020

Date	Agenda Item	Action Point	Action By	Date Completed
7/12/2020	6	Finances	EFS – write cheques RM to confirm agreed expenditure	20 th December 2020
7/12/2020	7	Vacancy	EFS to contact election of new member	
7/12/2020	9	Flooding	EFS to send letter to SCC highways	
7/12/2020	10	Carpark	RM to meet the tree surgeon	