

# MENDHAM PARISH COUNCIL

Meeting Date: 9<sup>th</sup> November 2020

Venue: Virtual meeting via Zoom link

Time: 7pm

Committee Members	Role	Present/Absent
Dennis Pye	Chair	Joined 7.35pm
Thelma Brown	Vice Chair	✓
Kathy Farrar		✓
Jimmy Kent		✓
Richard Mattocks		✓
Sally Mckinnon		✓
Clare Rix		✓
Mark Shortt		Apologies

In attendance:

Clerk: Liz Frere-Smith

ITEM	AGENDA POINT	ACTION
1.	Welcome and Apologies- Zoom link was a success with members joining the meeting. Chair had issues with internet connection but successfully joined later in the meeting. M Shortt –apologies received to DP	
2.	Declarations of interest and any dispensations allowed - None declared as the meeting contained no issues to discuss	
3.	Minutes of previous meeting – Meeting was held in February prior to pandemic outbreak.	
4.	Finances – Clerk detailed the cheques that had been paid over the past few months. Permission sought for payment of the following invoices <ul style="list-style-type: none"> <li>• S Smith for the repair of the village sign.</li> <li>• E Frere-Smith Salary Feb to July</li> <li>• HMRC – tax re salary of clerk</li> <li>• C Barnes – upkeep</li> <li>• Annual Insurance cost</li> <li>• Suffolk Cloud</li> <li>• SALC annual membership</li> </ul>	

	<ul style="list-style-type: none"> <li>ICO membership</li> </ul> <p>Permission granted for payment Clerk informed of the completion and publication of annual accounts.</p>	
5.	<p>Planning</p> <ul style="list-style-type: none"> <li>Resubmission of planning for application DC 0204839 – Clerk to resubmit previous comments.</li> <li>Further planning application received to be sent to council for comment.</li> </ul>	
6.	<p>Policies and procedures – Annual budget will need discussing ASAP Donations would need agreeing if any had been received</p>	
7.	<p>Correspondence – Clerk has been regularly forwarding any correspondence to Council members</p>	
8.	<p>Any Other Business – It was discussed that any forthcoming meetings to be arranged virtually for the future. The first Monday in the month 7pm. Clerk to schedule and send out invitations and passwords. The first meeting would need to be sooner due to important items need discussing. RM detailed the continued difficulty to arrange a tree surgeon, a third name had been contacted. The continued issue of flooding in the village was discussed and the members requested the clerk to write on behalf of the members. Draft letter was requested for discussion at next meeting.</p>	
9.	<p>Date of meeting 23<sup>rd</sup> November 2020 7pm via Zoom link</p>	

The meeting closed at: 7. 50pm

Signed by Chair: *Dennis Pye*

Date: 7<sup>th</sup> December 2020

# MENDHAM PARISH COUNCIL

## Action Summary

Meeting Date: 9<sup>th</sup> November 2020

Date	Agenda Item	Action Point	Action By	Date Completed
9/11/2020	AOB	8	EFS to draft letter re flooding	
	Procedures	6	Budget and Donation information required	