

# MENDHAM PARISH COUNCIL

Report Period: 1<sup>st</sup> May 2020 – 31<sup>st</sup> May 2020

Committee Members	Role	Report Email Date
Dennis Pye	Chair	
Thelma Brown	Vice Chair	
Kathy Farrar		
Steve Keeling		
Jimmy Kent		
Richard Mattocks		
Sally Mckinnon		
Clare Rix		
Mark Shortt		

Clerk: Liz Frere-Smith

ITEM	AGENDA POINT	ACTION
1.	General correspondence received <ul style="list-style-type: none"> <li>• DC Report received</li> <li>• Thank you letter from HM Lord Lieutenant of Suffolk</li> </ul>	Copy attached Copy attached
2.	Website update – no additional updates	
3.	Declarations of interest and any dispensations allowed No change to annual register	
4.	Finances <ul style="list-style-type: none"> <li>• No invoices requiring payment for May</li> <li>• No bank statements as yet received following update of address</li> </ul>	EFS to visit the bank to see what the holdup is
5.	Planning <ul style="list-style-type: none"> <li>• DC 20 00355 – Amended plans</li> <li>• DC 20 01964</li> <li>• DC 20 01653 – Withdrawal of application</li> </ul>	Submissions completed as required
6.	Policies and procedures	
7.	Correspondence	
8.	Any Other Business	
9.	Date of next report June 2020	

Signed by Chair: *D Pye*

Approved Via Email June 2020

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## Action Summary

Report Period : May 2020

Date	Agenda Item	Action Point	Action By	Date Completed
	1	Correspondence sent to PC members	EFS	20 <sup>th</sup> June
	4	Missing bank statements	EFS to chase up with the bank	