

MENDHAM PARISH COUNCIL

MEETING – 18TH SEPTEMBER 2017

MINUTES [approved by councillors on 20-11-17]

1. The chairman, Denis Pye, welcomed councillors Kathy Ferrar, Tony Dawson and Thelma Brown. Apologies were received from Cllrs. Mattocks, Kent, Orr, Honeybourne and Shortt. MSDC councillor, Lavinia Hadingham, attended. The clerk, Caroline Cardwell, was in attendance. There was one member of the public present.
2. Declarations of interest or dispensations allowed – none
3. Public Forum – no questions
4. Minutes of previous meeting [17-07-17 were approved and signed as a true record.
5. Matters arising – website needs more help; VAS, proposed – clerk to contact Weybread clerk to see if they would consider sharing cost; no work on War Memorial as yet.
6. Finances –
 - Balances at 30-08-17: c/acct: 9,542.20; sav/acct: 3,971.02; **Total assets - 13,513.22**
 - **Cheques for approval**
 - 167 to EAAA for 100.00 [S. 137 donation]
 - 168 to M&W Over 60s for 150 [S. 137 donation]
 - 169 to CAS insurance for 240.37 [insurance to Sept 18]
 - 170 to MSDC for 357.18 [repay CIL]
 - 171 to Suffolkbiz for 100 [website fees]
 - 172 to Mendham Primary School for 10.00 [rent]
 - 173 to C. Cardwell for 307.7 [net sal Aug/Sept]
 - 174 to HMRC for 115.40 [tax to Oct 5]
 - **Total cheques - £1,380.65**
 - The external audit report was not yet available from BDO.
 - Insurance for coming year was agreed.
 - Transparency Code funding – none sought at present
7. Planning – MSDC Local Plan Options consultation was briefly discussed and councillors decided to call an extraordinary meeting on 18th October to discuss it fully.
8. Asset register – this was updated with original values to conform with audit regulations
9. Data Protection regulations – councillors agreed to clerk attending SALC course.
10. Neighbourhood Watch – deferred

11. Councillors' training – Cllrs Brown and Dawson expressed an interest; they will inform the clerk when they would like to book.
12. Village Sign – councillors agreed it is in need of refurbishment; Woodbridge company possible
13. Litter pick – clerk had information for support from MSDC; numbers and date to be agreed
14. Reports from County, District and parish councillors – none.
15. Correspondence received and discussed
16. Any other business – clerk asked to order one bin from Glasdon, red, 35lt possibly to be placed in car park. Mounting to be researched before order. Kath Ferrar said that Mendham would again enter Most Active Village competition running from Nov. to Nov.
17. Clerk's pay scales – request for upgrade [*this item was held in camera; the clerk and public left the room*] and the council's decision was recorded as a confidential minute.
18. Next meeting – 18th October 2017