

MENDHAM PARISH COUNCIL

MEETING 20TH JUNE 2016

MINUTES [approved by councillors on 18-07-16]

1. The chairman, Denis Pye, welcomed councillors Jimmy Kent, Tony Dawson, Kathy Ferrar and Thelma Brown. Apologies were received from Mark Shortt, Julie Honeybourne and Richard Mattocks. Guy McGregor [SC councillor] attended. Lavinia Hadingham [MSD councillor] sent apologies
2. Declarations of interest and dispensations allowed – none
3. Vacancy – 2 people had come forward and councillors agreed to co-opt Stuart Orr from Withersdale.
4. Standing Orders to be reviewed – deferred to July
5. Minutes of previous meeting [11-05-16] were approved and signed as a true record.
6. Matters arising – discussions on the website will be part of the July agenda
7. Councillors' responsibilities were agreed as follows:
 - Planning – chairman and clerk
 - Conservation – Kathy Ferrar
 - Road conditions – [Stuart Orr]
 - Car park, bins, general condition – Tony Dawson
 - Parish assets incl. notice boards, bus shelter, War Memorial – Tony Dawson
 - Village organisations, Community Council – Mark Shortt
 - Footpaths and rights of way – Thelma Brown
8. Finances –
 - Balances as follows: c/acct: 12,464.92; sav/acct: 3,969.54; Total assets - £16, 434.46
 - Cheques for approval:-
 - 114 to C. Cardwell for 298.64 [net sal apr/may]
 - 115 to HMRC for 111.80 [tax to 5 July]
 - 116 to Van Dijk Accts. for 108.00 [payroll services]
 - 117 to SALC for 250.94 [sub and mags]
 - 118 to SALC for 2.25 [booklet]
 - 119 to SALC for 19.35 [booklets]
 - 120 to C. Cardwell for 149.42 [net sal Jun]
 - 121 to MSDC for 108.00 [bin clearing]
 - **Total cheques - £1,048.40**
9. Planning – councillors noted that the application at Old Coach House, Mill Lane had been withdrawn. The new Community Infrastructure Levy, (CIL) from MSDC to be discussed in July. Councillors will also consider updating the Parish Plan
10. War Memorial – The WMT had declined to offer any significant grant aid towards the planned alterations to the Mendham memorial. Councillors agreed to go ahead with the estimate from Perfitts [£1600; 1775 incl VAT] using council funds. Clerk asked to write to WMT with thanks for their help etc.

11. Car Park – the notice board needs replacing, using a similar size with doors of polycarbonate. Quotes to be sourced. Car park surface – councillors felt that the entire surface should be done and accordingly quotes for materials and volunteer labour are to be found.
12. Trees in village – Church Lane: Ralph Tompkins will trim the overhanging trees in autumn. The clerk asked to contact SCC, who now “own” the chestnut tree in The Street and ask for it to be included in the autumn trimming programme.

Guy McGregor [Suffolk County councillor] arrived at 8.15pm. He gave a brief report covering devolution plans, finances and potential shortcomings . The County Council are due to vote on the 23 June. However, the differences between Norfolk and Suffolk might well produce some future problems. The chair thanked Guy McGregor for coming to the meeting.

13. Current projects – update
 - Boules piste – now complete except for cover; the official opening is 24th July
 - Wildflower meadow – exact area identified and the coarse weeds need to be removed before planting plug plants in the Autumn.
 - Defibrillator – the quote for installing is £406.12 from JSO Electrics – councillors agree to pay for this . The training session at the Village Hall was very helpful, and it was suggested that the same trainer should be booked for Mendham. The phone box needs cleaning and re-painting and the clerk asked to find the exact BT paint.
 - Walk Leaflets- Currently awaiting printing. Suggestions for distribution points for the leaflets were made, and later passed on to Mr Herbert
14. Reports - none [see after 12 above]
15. Correspondence – received and discussed
16. Any other business – parked large white van still causing obstruction of visibility at cross-roads and towards school - clerk asked to contact police again and try SCC Highways as well. The chairman congratulated Co-Co on the splendid tea party celebration for the Queen’s official birthday.
17. Next meeting – 18th July 2016

The meeting ended at 9pm.