

MENDHAM PARISH COUNCIL**ANNUAL MEETING – 13TH MAY 2015****MINUTES**

1. The vice-chairman, Kathy Ferrar, welcomed councillors Tony Dawson, Mark Shortt, Denis Pye and Jimmy Kent. The clerk, Caroline Cardwell, was in attendance. Also members of the public and Lavinia Hadingham [MSD councillor]. Apologies were received from Julie Honeybourne, Peter Lee and Richard Mattocks.
2. **Declarations** of interest – none
3. **Acceptance of office forms** were signed by Mark Shortt, Denis Pye, Kathy Ferrar, Tony Dawson and Jimmy Kent. The clerk handed out copies of the Suffolk Code of Conduct and other information to councillors. The clerk was awaiting instructions to submit the Register of Interests to Mid-Suffolk District council
4. **Election of chairman** for coming year – Denis Pye was proposed and all councillors were in agreement; Denis Pye took the chair, and signed the acceptance form.
5. **Election of vice-chairman** for the coming year – Kathy Ferrar was proposed and all councillors agreed; the acceptance form was signed by Kathy Ferrar.
6. **Sub-groups or committees** – formation of - to be considered in July.
7. **Minutes of the previous meetings** [16-03-15 and 27-04-15] were approved and signed as a true record.
8. **Finances** –
 - Receipts and Payments account for the year ended March 2015 – this was presented by the clerk, councillors received and approved.
 - Cheques were approved as follows: no.076 to Suffolk County Council for £10.00 [hire of school]; no. 077 to HMRC for £109.40p [tax to 5 July]
9. **Correspondence** – received and discussed. Denis Pye to respond to Mrs. Evans re parking concerns.
10. **Any other business** –
 - *Guy McGregor arrived [8.15 – meeting closed to hear his report] – He made comments on the excellence of local schools, broadband provision and road maintenance. (report attached);*
 - Walk leaflets - Colin Herbert asked to clear any final issues with landowners and proceed to publication.
 - Tony Dawson queried the detail necessary in submitting election expenses;
 - Kathy Ferrar stated that the BT phone box opposite the car park in Mendham was now owned by the parish council, and asked for suggestions for its use.
 - Lesley Allen asked if the council had given a grant to the First Responders this year – the clerk said the council had not as the group was not active.
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11. The next meeting is 6th July.

The meeting finished at 8.33pm.