

MENDHAM PARISH COUNCIL

MEETING – 27TH APRIL 2015

MINUTES

1. The chairman, Peter Lee, welcomed councillors Sandra King, Denis Pye, Kathy Ferrar, Cecil Hadingham, Tony Dawson, Geoff Lane and Richard Mattocks. The clerk, Caroline Cardwell, was in attendance. Jimmy Kent sent apologies.
2. Declarations of interest – none
3. Vacancy – councillors noted that there was one vacancy after nominations produced a non-contested election.
4. Finances –
 - Receipts and Payments account for year end March 2015 – forward copies were given to councillors
 - Cheques were approved as follows – no. 071 to Van Dijk accountants for £72.00 [payroll services]; no. 072 to Suffolk county council for £30.00 [forward hire of school]; no. 073 to C. Cardwell for £75.05 [expenses Sept 14 to Apr 15]; no. 074 to C. Cardwell for £292.36 [net sal Apr/May]; no.075 to BT for £1.00 [purchase of phone box].
 - Barclays Bank mandate change – councillors appointed Tony Dawson and Kathy Ferrar to be signatories on the council accounts. The clerk to process the forms through Barclays.
 - Payroll services – the clerk told councillors that Van Dijk had increased their charges to £108 p.a. incl VAT – councillors agreed to this
 - Clerk’s salary – as the payroll software from HMRC had changed councillors agreed, after June 2015, to pay the clerk quarterly.
5. Any other business –
 - closure for repair to Shotford Bridge – Councillors thanked Denis Pye for arranging signage and diversions with Suffolk Highways to minimize the possible use of the village by HGVs.
 - Councillors noted with regret the passing of Geoffrey Hayward, a previous councillor and Cecil Hadingham would represent the council at his funeral on 6th May.
 - The Annual Village Meeting – the clerk agreed to produce the PC report for the year, and contact local organisations for representatives. Refreshments would be provided.
 - The chairman thanked the departing councillors for all their work in the past four years and expressed best wishes of all to retiring councillors Sandra King, Cecil Hadingham and Geoff Lane.
 - The meeting ended at 8pm.

